

**Minutes of the Monthly Meeting of Great Ayton Parish Council  
held on Tuesday 1 September 2015 at 7.00 pm**

**Present:-** Cllrs: R Hudson, J Fletcher, Mrs F Greenwell, Mrs J Brown, Mrs A Taylor and R Kirk.  
Mrs J McLuckie (Parish Clerk). Others Present: Mrs H Moorhouse (County Councillor), Mr H Atkinson (Cemetery Superintendent) and 16 Members of the Public.

Min No.	Business
1	<p><b><u>Apologies for Absence</u></b> Apologies were received from Cllr G Readman.</p>
2	<p><b><u>Declaration of Interest in items on the Agenda</u></b> Declarations declared and noted with the relevant topic/s.</p>
3	<p><b><u>Members of the Public invited to address the Council</u></b> <i>Cllr Hudson declared an interest in 15/01264/FUL.</i></p> <p><b>Planning Application Reference 15/01264/FUL – Angrove Park, Winley Hill.</b> All residents in attendance were there to discuss this planning application which was a retrospective application for change of use of agricultural land to a campsite, siting of a steel container, barbeque pod and three camping pods and revised layout of existing campsite (see 10/02544/FUL) including the construction of a pavilion building and other ancillary structures. The Parish Council were unable to comment fully as they had not received a full copy of the retrospective planning application and were not able to compare it with the original planning application. The Clerk was asked request a copy of the full planning application along with an extension to the response time to enable members to consider this at their next meeting. Councillors were concerned about the changes from the original planning approval in particular from what was originally an outward bound camping centre for schools etc to a commercial enterprise but would like to reserve judgement until they had an opportunity to review both the original approval and the current application in full. Residents were advised to submit any comments to Hambleton District Council Planning Department.</p> <p>The Stream – it was agreed to prepare an article in relation to up an coming events including the Village Fete for inclusion in the Stream Magazine. <b>Agreed.</b></p>
4	<p><b><u>Minutes of the Parish Council Meeting held on Tuesday 4 August 2015</u></b> The minutes of the Parish Council Meeting held on Tuesday 4 August 2015 were approved and signed.</p>
5	<p><b><u>Police Report</u></b> No report received and no police in attendance.</p>
6	<p><b><u>Council Services Report</u></b></p> <p><b>Seat at Gribdale</b> The Clerk had contacted NYMNPA and requested that they arrange for the installation of the bench and bill us for it. The Clerk had requested a progress update and awaited a response. Cllr Fletcher was due to attend a meeting at NYMNPA and he would make further enquiries then. <b>Noted.</b></p> <p><b>Cemetery</b> The Cemetery Superintendent informed Members that the soil removal work previously agreed was now complete. <b>Closed.</b></p>

**Grass Cutting**

The Clerk had received the payment from NYCC to undertake the grass cutting. The contractor would continue to carry out cuts around the village until the end of September, in addition the Clerk would ask the contractor to cut the verge from the Buck to the corner and the shed to the fencing at the bottom of the Village. **Agreed.**

**High Green and Low Green By-Laws**

The information received from HDC was not clear and the Clerk was asked to contact the Solicitor to seek further advice and also to seek clarification from HDC in regard to Village Greens. **Agreed.**

**High Green and Shop Front Parking.**

The Clerk would arrange for three contractors to provide quotes to undertake the resurfacing work. It was agreed that only the area at the edge of the High Green opposite the Royal Oak requires resurfacing, and that pot hole repairs need to be carried out on the car parking area on the shop fronts from the telephone box to McColls and the centre road on the High Green. **Agreed.**

**Pinfold**

Mr Suggitt and the Cemetery Superintendent would re-paint the parking bay markers at the end of September. The Clerk would advise residents and ask them to ensure no vehicles are parked that day. **Noted.**

**Christmas Events** – Subject to the availability of the band the Carols on the High Green would take place on Monday 21 December 2015 commencing at 7 pm and Santa’s Sleigh would take place on Wednesday 23 December 2015. It was agreed to once again hold the best dressed shop window competition and the Clerk would write to all the Business owners to advise them of this. Mr Greenwell was in the process of trying to source a tree for the High Green and Cllr Hudson would make initial enquiries to see if Cleveland Land Services would be willing to offer their services again to erect the tree. **Agreed.**

**Village Fete** – the Village Fete would take place on Saturday 11 June 2016 and the theme would be ‘Royalty through the Ages’. The Clerk had already advised a number of organisations of the date and the theme to try and encourage more floats to take part in the parade. The Clerk would write to the local businesses to advise them of the date and to encourage them to be involved by decorating their shop fronts and windows. Cllr Moorhouse would approach Mr Coverdale to see if he would be available to do the commentating and the Clerk was asked to write to Rr Hon Rishi Sunak MP to see if he would be available to open the fete. **Agreed.**

**Public Conveniences** – Members were concerned about the cleanliness and state of repair of the toilets. It was agreed to look into any grants that may be available to assist with refurbishing these facilities and to consider this scheme when reviewing the budget. In the interim the Clerk was asked to write to the Caretaker to ask him to carry out a thorough clean of the toilets and highlight the specific areas of concern, the Parish Council would then consider re-decorating. **Agreed.**

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**Planning Report**

***Cllr Hudson declared an interest in 15/01264/FUL, Cllr Fletcher declared an interest in 15/01670/TPO and Cllr Kirk declared an interest in 15/01696/CAT.***

	<p><b>15/01712/FUL – 98 Roseberry Crescent</b> - Alterations and extension to existing bungalow. <b>No objections.</b></p> <p><b>15/01264/FUL – Angrove Park, Winley Hill</b> - Retrospective application for change of use of agricultural land to a campsite, siting of a steel container, barbeque pod and three camping pods and revised layout of existing campsite (see 10/02544/FUL) including the construction of a pavilion building and other ancillary structures. <b>The Clerk was asked to seek an extension to the response deadline and to obtain copies of the full plans for both this one and the previous approved planning application.</b></p> <p><b>15/01670/TPO – Willowbank, 20 Easby Lane</b> - Proposed works to trees subject to a tree preservation order. <b>Agreed in principal but the Clerk was asked to request a copy of arborist report.</b></p> <p><b>15/01696/CAT – The Vicarage, Low Green</b> - Proposed works to tree in a conservation area. <b>Agreed in principal but the Clerk was asked to request a copy of arborist report.</b></p> <p><b>15/01400/FUL – Care Village, Cleveland Lodge</b> – Members were concerned that the development was too big and ran over the agreed site contained within the Local Development Framework (LDF). They support the application and agree that there is a requirement for this kind of development within the Village, however they would like it remain within the agreed area contained within the LDF and for the building to be only two storey high rather than the proposed three storey. <b>Agreed.</b></p> <p><b><u>Applications Approved.</u></b></p> <p><b>15/01208/FUL – 90 Marwood Drive</b> - Enlargement of existing detached garage.</p> <p><b>15/00800/LBC – Marwood Church of England Infant School</b> - Listed Building consent for extension to the rear of the building to provide additional classroom space.</p> <p><b><u>Other Planning Information</u></b> None received.</p>
8	<p><b><u>Correspondence and Information Report</u></b></p> <p><b>Ms Graham</b> - Re: Public Conveniences. <b>Noted.</b></p> <p><b>HDC</b> - Health and Safety at Work Act 1974 – Leisure Equipment: Freestanding Goal Frames. <b>Noted.</b></p> <p><b>Yorwaste Ltd</b> - Notice of Assignment. <b>Noted.</b></p> <p><b>Caroline Jaques</b> - E-mail Re: New business opportunity – helping the community. <b>The Clerk to respond advising that there was no timescale for Yatton House vacating the property and that she would need to liaise with the Village Hall Management Committee in relation to utilising that facility. The following items for information were all noted:-</b></p> <p>Rural Services Network - Weekly Email Digests (previously circulated).</p> <p>Editor - North Yorkshire Now Newsletters (previously circulated).</p>
9	<p><b><u>Clerk’s Report</u></b></p> <p><b>Footpath Easby Lane to Suggitts Field – Underground Leak</b> Cllr Moorhouse was asked to see if a track could be dug out along the path to enable water to drain away. Cllr Moorhouse advised that the department responsible for these works was currently being re-organised, once the new structure was in place these issues would be reviewed. <b>Ongoing.</b></p> <p><b>Flooding on Easby Lane</b> During the recent heavy rain no flooding was reported. <b>Closed.</b></p> <p><b>Footpath behind Cliffe Terrace</b> The Clerk had contacted Highways to see if they could utilise the planings that were taken from the resurfacing work that took place in the Village, unfortunately Highways had advised that they were</p>

	<p>unsuitable. It was agreed to remove this item from the Agenda. <b>Closed.</b></p> <p><b>Hall Fields Footpath</b> - Mr Mullins was due to carry out some ground work to try and establish if there were hard surface paths underneath the mud. Cllr Fletcher pointed out that it was the whole of Hall Fields Footpaths that require attention because they are now unsafe. The Cemetery Superintendent would be able to advise on where all the drains are situated. A meeting would be arranged to review the area. <b>Ongoing.</b></p> <p><b>Defibrillator</b> – Cllr Kirk had received no objections to the proposal to place the defibrillator on the Discovery Centre. The Clerk was asked to formally write to the GADC to seek formal approval, and also to check with HDC that no planning permission is required with us being in a conservation area. <b>Ongoing.</b></p> <p><b>Insurance</b> – the Clerk had circulated insurance quotes and it was agreed to include the play park but remove the benches and that Clerk was authorised to go with the best price. <b>Agreed.</b></p> <p><b>Car Parking</b> – it was agreed to look at options to tackle the parking issues along the High Street. <b>Agreed.</b></p>
11	<p><b><u>Accounts Report</u></b>  The total payments made were £2085.88  The total receipts received were £1579.00  <b>External Audit Report</b> – had not been received.  <b>Allotment Rent Review</b> – it was agreed not to increase the allotment rent this year.</p>
12	<p><b><u>Councillors Reports</u></b></p> <p><b>Cllr Fletcher</b> – advised that the appeal date for the proposed development at School House Farm had now gone but it was not yet know if any appeal had been submitted. <b>Noted.</b></p> <p><b>BT Phone Box</b> – the Clerk was asked to contact BT to ask them to re-paint the phone box. <b>Agreed.</b></p> <p><b>Hambleton District Council Notice Board</b> – the Clerk was asked to contact HDC requesting them to refurbish their notice board that is outside the fish shop. <b>Agreed.</b></p> <p><b>Silver Birch on the High Green</b> – it was reported that this was diseased, the Clerk was asked to speak with Bilsdale Tree Services to obtain advice on what action should be taken. <b>Agreed.</b></p> <p><b>Yatton House</b> – the Clerk was asked to write to Yatton House to request a timescale for them vacating the site to enable the Parish Council to commence a forward plan of what to do with the site. <b>Agreed.</b></p> <p><b>Community Regeneration Plan</b> – any ideas for inclusion in the plan should be submitted to Cllr Fletcher, initial proposals include the refurbishment of the Public Conveniences and Whitbread Bridge. <b>Agreed.</b></p> <p><b>Cllr Mrs Brown</b> – was concerned about the amount of litter now visible on the road to Middlesbrough since they have cut back the hedges. Cllr Kirk would request that HDC add this to their litter picking schedule, he would also inform them of the fly tipping which was also along this road. <b>Agreed.</b></p>

**GREAT AYTON PARISH COUNCIL – MEETING 1 SEPTEMBER 2015**

**COUNCIL SERVICES REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Seat at Gribdale	Cllr Fletcher had obtained agreement from NYMNPA that a bench can be purchased from them for installation in an agreed area.	Cllr Fletcher was due to attend a meeting where he would request an update.	Open
Cemetery			
High Green and Low Green By-laws	The Clerk had requested our Solicitors to obtain a price for providing advice in relation to the enforcement of by-laws.	The Clerk had received further information from HDC which had been circulated.	Ongoing.
Grass cutting	The Parish Council continue to undertake the grass cutting around the Village and had received payment from NYCC to carry out cutting on their behalf.	Consideration to be given as to how many cuts (if any) would be required after the end of September and to future grass cutting contracts.	Ongoing.
High Green and Shop Front parking	The Clerk was asked to obtain quotes to carry our resurfacing work to the entrance onto the High Green opposite the Royal Oad.	The Clerk was in the process of obtaining costs to carry out the resurfacing work required.	Ongoing.
Pinfold	Car parking painting.	The Cemetery Superintendent and Mr Suggitt would look to re-paint the parking bays at the end of September and would advise the Clerk in advance of the date to enable her to inform residents.	Ongoing.
Public Conveniences	To consider what improvements can be made to the condition of the public toilets.		
Village Fete	11 June 2016	Theme? Commentator? Who to open?	Ongoing
Christmas Events	The Clerk has requested a timetable of events from the Churches to enable a date to be diaried for the Christmas Carols on the High Green Event.		Ongoing.

**GREAT AYTON PARISH COUNCIL – MEETING 1 SEPTEMBER 2015**

**PLANNING REPORT**

**PLANNING APPLICATIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
15/01712/FUL – 98 Roseberry Crescent	Alterations and extension to existing bungalow.
15/01264/FUL – Angrove Park, Winley Hill	Retrospective application for change of use of agricultural land to a campsite, siting of a steel container, barbeque pod and three camping pods and revised layout of existing campsite (see 10/02544/FUL) including the construction of a pavilion building and other ancillary structures.
15/01670/TPO – Willowbank, 20 Easby Lane	Proposed works to trees subject to a tree preservation order.
15/01696/CAT – The Vicarage, Low Green	Proposed works to tree in a conservation area.

**APPLICATIONS APPROVED**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
15/01208/FUL – 90 Marwood Drive	Enlargement of existing detached garage.
15/00800/LBC – Marwood Church of England Infant School	Listed Building consent for extension to the rear of the building to provide additional classroom space.

**OTHER PLANNING INFORMATION**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION</b>	<b>STATUS</b>

**CORRESPONDENCE AND INFORMATION REPORT**

**CORRESPONDENCE**

<b>Sender</b>	<b>Information</b>
Ms Graham	Re: Public Conveniences.
HDC	Health and Safety at Work Act 1974 – Leisure Equipment: Freestanding Goal Frames.
Yorwaste Ltd	Notice of Assignment.
Caroline Jaques	E-mail Re: New business opportunity – helping the community.

**INFORMATION**

<b>Sender</b>	<b>Information</b>
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletters (previously circulated).

**GREAT AYTON PARISH COUNCIL – MEETING 1 SEPTEMBER 2015**

**CLERK'S REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Northumbrian Water had confirmed that the water was not from one of their sources.	Mr Mullins would continue to try and establish the source of the leak.	Open.
Flooding on Easby Lane	Further reports of flooding during recent adverse weather. The drains have now been cleaned, monitoring of flooding would continue to take place to see if this has resolved the problem. As requested the Clerk had wrote to Area 2 thanking them for the work they had proposed to carry out to rectify the problems identified and requesting that they confirm when the work was complete.	Northumbrian Water have completed their drainage work and we await to see if this has resolved the flooding issue.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities. Following the meeting between Mr Mullins and Cllr Fletcher, Mr Mullins would look into resurfacing utilising planings.	Awaiting an update.	Open.
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous.	This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition.	Open.
Defibrillator	The Clerk had collected the defibrillator that would be installed outside the Village Hall.	The GADC had confirmed that they would be happy to have the defibrillator installed on their building, we just needed to agree where it would go and the Clerk was also liaising with HDC in relation to planning permission requirements.	Ongoing.
Insurance	A review of our current insurance policy to be undertaken prior to renewal in October.	The Clerk had circulated the response from our current insurance company in regard to the questions raised a comparison quote from another provider had also been circulated.	Open.

**GREAT AYTON PARISH COUNCIL – MEETING 1 SEPTEMBER 2015**

**ACCOUNTS REPORT**

1.1 Payments

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Mr Suggitt	Assistance at two funerals	Cemetery	175.00
Sam Turner & Sons Ltd	Work trousers x 2 – General Admin	45.50	119.90
	Rat Bait and Gloves – Allotments	74.40	
Scottish Hydro	Electricity – May to August	Public Conveniences	DD 179.93
HDC	Election Recharge for Uncontested Election	General Admin	100.00
Mr Dobson	Reimbursement for high level cistern	Public Conveniences	47.79
Mr Atkinson	Mobile Phone Top Up	General Admin	10.00
W Eves & Co Ltd	Fuel – Grasscutting	Grasscutting	DD 183.32
Mr Collins	2 x Grave Dug	Cemetery	200.00
Mr Collins	Soil removal	Cemetery	600.00
Thompsons Hardware Ltd	Toilet rolls, light tube and caustic soda	Public Conveniences	69.94
Mr Frankish	Grass Cutting	Grass Cutting	400.00
<b>TOTAL</b>			<b>2085.88</b>

1.2 Receipts

<b><u>Customer</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
North East Granite	Erection of a headstone	Cemetery	104.00
Co-operative Funerals	Grave Reservation and Funeral Fee	Cemetery	734.00
Carters Funerals	Funeral Fee	Cemetery	674.00
Barthram	Interment of Ashes	Cemetery	67.00
<b>TOTAL</b>			<b>1579.00</b>

1.3 To receive the External Audit Report.

1.4 To review the current Allotment Rent Rates.